**Computer Fundamentals – Special Project Presentation**

Focus: presentation content & delivery

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **Innovative**Areas that exceed the assignment standards & feedback | **Achieving** Areas that meet expectations& feedback | **Developing**Areas of the assignment that need work& feedback | **Missing**& feedback | **Criteria weight** |  total |
| **4** | **3** | **2** | **1** | **0** |  |  |
| **Organization** |  | * information is presented in a logical sequence
* shows the specific steps needed for their technology tool

\* … |  |  |  | TBC (20% ...as I work with other instructors) |  |
| **Information/****Content** |  | * includes appropriate examples of security features/ tools that are relevant to the topic and why each is important (as per module reference sheet or possibly reference to specific #s)
* able to answer all questions about the topic in detail

\* … |  |  |  | TBC (20%) |  |
| **Visual items** (graphics, images, etc.) |  | * all graphics/ images support the content
* at least 4 different visuals are used (appropriate… wording tbc)

\* … |  |  |  | TBC (15%) |  |
| **Delivery** |  | * clear voice with correct pronunciation of presentation content words

\* … |  |  |  | TBC (25%) |  |
| **Referencing** |  | * appropriate and diverse related sources that are integrated into presentation content (as per reference template and expectation sheet or possibly reference to specific #s)
* reference page in APA format (using template)

\* … |  |  |  | TBC (15%) |  |
| **Submission** |  | * Presentation file uploaded to course Moodle page
* Self-evaluation completed

\* … |  |  |  | TBC (5%) |  |
| Other criteria TBC… **Project total** |  |

\*room for personalized comments in all columns; other criteria & standards to be confirmed