Notes from meeting on June 17, 2015

Present:

Heather Smith

Janice Johnson

Eric Kristensen

Jennifer Jasper

Isabeau Iqbal

Notes taken by Isabeau and ok’d on July 2, 2015 by Eric, Theresa and Jen.

First part of meeting: Jennifer, Eric, Heather, Jan and Isabeau

BC TLN

· be there with open arms. The instructor who comes to ED/BC-TLN later becomes the spokesperson for ED

· be targeted (show accomplishments)

· think about presenting at EDC Conference on the creation of a new network

· invite Gary Hunt to be a member at large (**Action**: **Isabeau**. Before July 10 [I am leaving on holidays July 11-18])

· consider succession planning

· invite folks from the Yukon to be part of BC-TLN (**Action: can someone** find out who these folks are?)

· ensure: different geographic regions and types of institutions

· Kyle has the member list for UCIPD (**Action**: **Isabeau** to touch base with Kyle about this and ask for Admin privileges) (**Action**: **Jan** said she’d send me a list of members too)

· Web presence - BC Campus (**Action: Isabeau** to connect with Tracy Kelley and Theresa Southam about this before July 2, 2015) (find someone who can do this as their regular job). Theresa had suggested:<http://scope.bccampus.ca/course/view.php?id=22>(**Action for all**: please check the site out and we can discuss on July 2, 2015)

· UNBC - can help host an online meeting (UNBC - can help/hover in back) (offer from Heather)

· Heather and Jan suggested that, if possible, we do a “spring” meeting to give people opportunity to meet the new leadership, institutional round-up, plans for the fall [see notes below on this]

**Some history:**

· Why the name change?

· UCIPD has been around 1988 - started then by Diane Morrison, maintained by institutions on the institution dimes

· Do what is possible to support people who are in ED

· PD piece for PD folks

· call Nancy to ask about how BC TLC started (motivation, rationale) (**Action: Isabeau**. Before end of summer)

· **Action: Jan** will send me historical docs (including a conf. presentation) and we can decide what we want to do with them.

**BC TLN Full Network Meetings**

· anyone on campus with connections to TLC (invitation open to)

· people who are interested are invited

· keep institutional round-table format (at least to start)

· PD for people who are educational developers

· PD (could be F2F and have people join electronically)

· no host dinner (after the PD session)

· Friday (typically) morning: round-robin to start. Give people choices about what you’re talking about, i.e. “neat new thing” or “issue you’d like some input on” (Action: Jan will send 3rd item)

· Friday afternoon: share something you’re doing at your institution - in the afternoon (research etc)

· consider: if an institution is bringing more than x people, they make a contribution

· institution provides cookies and coffee (no host lunch possible)

· always make available to people in the distance- Blue Jeans or WebEx -

· Jan suggested: set up a doodle poll, keep NOTES (not minutes)

· set up the agenda

· tour of the centre/institution (some special lab or thing they have)

· T.S. - listen in for themes at meetings - perhaps to form CoPs (such as she’s done for Course Design)

**Eric, Jen, Theresa, Isabeau:**

· Instead of a spring meeting - have a website, with bio/photo to introduce members, some historical docs, some way of contributing “what’s up at my institution”

· BC TLC - meeting in November 2015

· Nov 13 Scholarly Inquiry (BC Campus)

· TS: consider the overlap with different entities (ETUG “liberating structure”)

· ETUG to meet with BC TLN - doing some event to get to know each other (TS suggests we might want to do the same)

· Spring meeting: after April 1 2016, if we do Selkirk

· **Action: Theresa will moderate the July 2nd meeting** (she will send us instructions)

Next meeting: July 2nd from 10 am - 11:30 am. **Action: Isabeau** sent an email to Tracy Summerville to check on her availability and Tracy is only available on July 9. Back-up is Thursday, July 9, 2015 (8:30 am – 10 am)