**Meeting 1: Community of Practice – Course Design Intensives(CDI)/UDL**

**SKYPE Call – 12-1 pm, Monday January 5th**

**CoP Participant Relationships to CDI/UDL Discussion:**

Gina Bennett – no course intensives at College of the Rockies (CoTR)

Sarah Bowers– wants to get started and incorporate Universal Design principles so as to making courses accessible, not an add on, reduce accommodations,

**RESOURCE ALERT:** Liesel was at Camosun teaching and learning conference and got a UDL checklist.

Liesel Knaack– has run two blended format CDI. With 9 students each time, with material provided online 2 weeks in advance of 4 ½ face-to-face days

Theresa – wants to run CDI in May/June 2015, has filled 3 blended ISWs over the past 1 ½ years

Gina wonders whether there are metrics about formal course design leading to student satisfaction? Sarah talks about how difficult it is to get instructors to participate in professional development when they are working part-time, cobbling together with business, etc.

**CoP Participants Present Individual Goals Related to CDI**

Gina - Try and come up with underlying quality pillars that relate to CoTR’s Ed Plan and that lead to improvements in curriculum quality, e.g ISW, Course Design Intensive, UDL.

Sara – I want to be dead practical for faculty. If I build a UDL tool kit, I want the to see how it fits in to the broader picture. I also have interest in being connected to a wider group interested in sharing resources.

Liesel - My number one goal to find things that we can share. My second goal is explore formats for delivery. Finally I’m interested in Gina’s point about how to culturally make quality assurance palatable, e.g. quality matters rubric.

Theresa – To pilot course design intensive with as much as support as possible.”

**RESOURCE ALERT:** Liesel mentioned that she reviewed templates for CDIs from Calgary and UVIC.

**Next SKYPE CALL:**

**1-2 pm, Monday January 12th**

**Discuss group goals, possible methods to achieve, timeline**

**Meeting 2: Community of Practice – CoP Participants Discuss Group Goals Related to CDI**

**SKYPE Call – 1-2 pm, Monday January 12th**

1. Act of Sharing materials - use sample agendas and use them
2. Working Together to Review and Shape Components of Toolbox for Course Design Intensives
3. Sequencing and Format of CDIs
4. Mentors, Facilitators and Guest Speakers for CDIs

**Possible Major Agenda Items for a CDI:**

1. **Exploring Learning Goals**
2. **Assessment – Formative, Technology-Assisted**
3. **Learning Activities**

**Background:**

Reasons Students Attended VIU CDI: want to go blended, poor evaluation, brand new course, fix assignments,

VIU explored – inquiry-based learning in their CDI/delivery is super important!!!

Step 1: assigned TED talks/Articles

Step 2: Jigsaw share of this material

Step 3: Themes emerge – related to why in course

**HOMEWORK to Prepare for Meeting 3:**

**ACTION:** Each person finds 3-5 agendas and handbooks from Course Design Intenstives (CDIs) and discovers what we can learn from them.

**ACTION:** To bring resources/ideas related to introducing learning goals, objectives and outcomes at a CDI.

**Meeting 3: Community of Practice – CoP Participants Discuss Results of Scan**

**SKYPE Call – 2-2:45 pm, Monday January 12th**

Discuss BC Campus intiative to prepare a CDI for online learning. Most of the group is thinking blended. Our purpose is to create a toolbox of modules for us to deliver/or for our faculty to benefit from online. We need a CDI for ourselves on how to run a CDI : . ) Course ReDesign? Start with ISW folks as potential participants? Perhaps create a course equivalent to PIDP – Curriculum Development course?

**HOMEWORK to Prepare for Meeting 4:**

* Theresa to check for alignment with PIDP
* Gina How Are Learning Outcomes presented in CDI?
* Theresa How Are Learning Activities presented in CDI?
* Sarah How is Assessment presented in CDI?

**Dates and Times of Future SKYPE calls:**

MEETING 4: 1-2 pm March 2nd

MEETING 5: 1-2 pm April 13th

Celebration Date?