**<Sample Template>**

**Personalized Action Plan for Integrating BC Post Secondary Digital Literacy Framework**

Name:

Date:

Institution:

Role:

1. **Understanding:** Briefly describe what digital literacy means to you and why it's important in post-secondary education.
2. **Reflection:** Reflect briefly on your current digital literacy practices and areas where you can improve. Consider how your personal development in digital literacy will influence your practice.
3. **Integration Goals:** List 2-3 specific goals you have for integrating the BC Post Secondary Digital Literacy Framework into your practice.
4. **Action Steps:** Outline 2-3 actionable steps you will take to achieve each integration goal. Be concise and specific.
5. **Resources Needed:** Identify any resources or support you require to accomplish your action steps.
6. **Timeline:** Set deadlines for completing each action step to ensure progress.
7. **Evaluation:** Describe how you will measure the success of your integration efforts. Consider what indicators will show that digital literacy is being effectively integrated into your teaching practice.